

DIRECTOR OF WORSHIP LIFE
Trinity Reformed Church

Position

Part-Time (20 hours/week)

MISSION

The Director of Worship Life will help Trinity Reformed Church enter into the presence of God by being the primary leader of our instrumentalists, vocalists and sound techs as we gather for worship. The Director of Worship Life serves as a member of the Trinity staff and is responsible to and working in coordination with the Lead Pastor for the following:

- Oversight and management of the gathered worship, its systems, volunteers.
- Recruiting, equipping and leading volunteers for gathered worship, whether at Trinity Reformed Church, on Facebook, through our radio broadcast or on the internet.
- Other duties as assigned.

WORSHIP - The Director of Worship Life will:

- Design the “blended” worship service in coordination with the Lead Pastor and will complete the service rundown 10 days prior to the service.
- Include multiple aspects of expression in reformed worship (responses, liturgies, drama, music, arts, various media)
- Establish regular weekly rehearsals to prepare for gathered worship.
- Be the primary leader of the praise team, leading from guitar, piano and/or keyboard.
- Prepare the MediaShout/PowerPoint slideshow prior to rehearsal with assistance from the Sound Tech and/or Administrative Assistant.
- Meet regularly with the Lead Pastor to plan and prepare for weekly worship and other special worship services.
- Oversee the maintenance of church-owned instruments and tech equipment.

VOLUNTEER TEAMS - The Director of Worship Life will:

- Recruit and train enough volunteers for each gathered worship service in areas of worship, sound, video, tech and set-up.
- Support a primary tech team leader to manage the sound, video and tech volunteers.
- Prepare and equip the praise team and other volunteers participating in worship on a weekly basis to execute gathered worship.
- Manage all regular details for weekly worship in a way leaving volunteers and staff feeling prepared, equipped and excited to carry out their roles.
- Schedule all Praise Team members 1 month in advance.

- Contact all musicians by Thursday of each week to ensure all questions and concerns are addressed and all is ready for Sunday.
- Assist with visuals, social and web media.
- Participate in the Worship Life Team which meets monthly.

WORKING RELATIONSHIPS

- Prepares a monthly report to be submitted to the Lead Pastor 1 week prior to the monthly consistory meeting.
- Meets with staff monthly.
- Works alongside other staff members
- Provides direction and oversight for staff and volunteers serving in areas of worship.
- Must be able to relate to a broader church listener base including radio and social media.

REQUIREMENTS

The Director of Worship Life requires training (degree, certification or experience leading worship) in a related area; Requires demonstrated proficiency with guitar, keyboard, or piano; Requires agreement with our Reformed beliefs; Requires a growing relationship with Jesus Christ, an active prayer life and a servant's heart; Requires a love for the church, unquestioned character, teachability, a demonstrated ability in volunteer leadership, strong interpersonal skills, ability to keep sensitive information confidential; Ability and passion for worship leadership; Capacity for musical leadership; Ability to foster unity, the capacity to equip, empower and disciple volunteers to serve Christ. Familiarity with social media platforms, music apps and programs would be a plus.

COMPENSATION AND REVIEW

- The position is a part time, hourly pay is commensurate with experience.
- Reports to the Lead Pastor.
- Reviews will be performed at least annually.
- Other employee benefits are not included.

OUR CALL

God is calling Trinity Reformed Church to be transformed into an outward missional focused church that advances the Good News of God's Kingdom into the lives of people in our community and beyond.

CONTACT

Submit resumes to info@trinityrc.org

